



December 27, 2022

MEMORANDUM FOR: RACHANA DESAI MARTIN
Assistant Secretary
for Administration and Management

Kevin Brown
Deputy Chief Financial Officer

A handwritten signature in cursive script that reads "Carolyn R. Hantz".

FROM: CAROLYN RAMONA HANTZ
Assistant Inspector General
for Audit

SUBJECT: Risk Assessment of the Department's
Charge Card Programs

Please be advised that the Office of Inspector General (OIG) has contracted with the independent certified public accounting firm, KPMG LLP, to conduct a risk assessment of the U.S. Department of Labor's charge card programs per the Government Charge Card Abuse Prevention Act of 2012. The Act requires the OIG to perform periodic risk assessments of agency's purchase cards, combined integrated card programs, and travel card programs to analyze the risks of illegal, improper, or erroneous purchases.

We will contact your liaisons to schedule a meeting to discuss the risk assessment. The work is expected to begin immediately after the meeting, and we would appreciate you notifying appropriate agency officials of our plans. If you have questions, please contact Sean Gilkerson, Audit Director, via email at gilkerson.sean@oig.dol.gov.

cc: Milton AI Stewart
Deputy Assistant Secretary, Office of Administration and Management

Braye Cloud
Audit Liaison, Office of Administration and Management

Neil Starzynski
Audit Liaison, Office of Chief Financial Officer